**Mentor/Mentee Mutual Expectations Matrix**

This matrix is intended as a way of setting clear mutual expectations between the mentor and mentee (school seeking initial accreditation). It reflects a two way set of expectations between these two parties to help facilitate a smooth and productive working relationship. The mentor completes the upper left box at the same time the mentee completes the lower left. Each one then completes the right hand side with what is needed to meet the other’s expectations.

This matrix is an optional resource that can be used at the mentor/mentee’s discretion. When used, the document may be revised periodically and referred to during regular check-in sessions to make sure expectations are being met on both sides.

|  |  |
| --- | --- |
| **What Mentor Expects from Mentee** | **What Mentee Needs from Mentor to Meet Mentor’s Expectations** |
|  |   |
| **What Mentee Expects from Mentor (Independent of Mentor’s Expectations from Mentee)** | **What Mentor Needs from Mentee to Meet Mentee’s Expectations** |
|  |  |